

Board of Commissioners  
Matthew Abbott  
Randy Evans  
Michael Cox

Adriane Rogers, Executive Director



2308 Marathon Road  
Odessa, FL 33556  
Telephone: (727) 376-4568  
Fax: (727) 376-4704

[www.pascomosquito.org](http://www.pascomosquito.org)

## **Minutes of Regular Board Meeting June 16, 2026**

1. **Call Meeting to Order** - Chairman Cox called the Pasco County Mosquito Control District Board meeting to order at 9:00 A.M.
2. **Pledge of Allegiance** - Commissioner Abbott led the Pledge of Allegiance to the Flag.
3. **Roll Call**  
Chairman Cox called the roll. Chairman Cox, Commissioner Evans, and Commissioner Abbott were present.  
  
District Staff: Executive Director Rogers, Nick McFaul, Jose Freundt, Agne Prasauskas, Sherry Burroughs, Kevin Dale, and Wayne Daniels.  
  
Additional attendees: Pasco County Sheriff Deputy, Shannon Holmes (citizen), John Kubb (citizen), Cathy Julian (citizen), Jonathan Moore (InVision Advisors), Terri Fleming (Verdex), Toby Johnson (Verdex), and Amy Bradlon (PBK).
4. **Approval of Agenda**- Commissioner Evans motioned to approve the agenda; all approved, motion carried.
5. **Consent Agenda** - Commissioner Evans motioned to approve the agenda; all approved, motion carried.
6. **Public Comment**  
Shannon Holmes provided comment.  
John Kubb provided comment.  
Cathy Julian provided comment.
7. **New Business**
  - A. **RFP 2526-03 Architectural Services Firm Selection**  
Staff presented the results of the procurement process for professional architectural services associated with the District's deferred maintenance, campus renovation, and facility improvement project. Staff reported that six responsive proposals were received, evaluated by the Selection Committee, and narrowed to three firms for interviews. Following interviews and final scoring, PBK Architects was ranked as the highest-scoring firm.

Staff clarified that Board action would not constitute approval of a final architectural agreement but would authorize negotiations regarding professional fees and establishment of a not-to-exceed amount.

Commissioners expressed appreciation to all firms that submitted proposals and to the Selection Committee for its work. Commissioner Cox stated that he had independently reviewed the submissions and concurred with the committee's recommendation.

**Commissioner Evans motioned to authorize staff to negotiate professional services fees and remaining contract terms with PBK Architects as the highest-ranked firm and return a negotiated agreement to the Board for final approval; all approved; motion carried.**

Following selection of the architectural firm, staff requested Board direction regarding the preferred construction delivery method. Staff and the District's Owner's Representative discussed various options, including Design-Bid-Build, Construction Manager at Risk (CMAR), Progressive Design-Build, and Design-Build. Discussion focused on project cost control, value engineering opportunities, contractor involvement during design, and the advantages and disadvantages of each procurement model. Attorney Donaldson provided legal guidance. Discussion ensued.

**Commissioner Evans motioned to proceed with procurement utilizing the Construction Manager at Risk (CMAR) delivery method; all approved; motion carried.**

#### **B. 2026 Board Meeting Calendar**

Staff advised that September budget hearing dates could not yet be scheduled because the Pasco County Board of County Commissioners and School Board had not finalized their hearing calendars. Staff requested direction to reschedule the November Board meeting, which conflicted with the annual Florida Mosquito Control Association conference.

Commissioner Abbott informed the Board that he had submitted a resignation letter pursuant to Florida's resign-to-run requirements and that his resignation would become effective November 3, 2026. Discussion followed regarding moving the November meeting date to allow Commissioner Abbott to participate in his final meeting prior to the effective resignation date.

Staff noted that moving the meeting to November 2 would result in October financials being presented alongside November financials at the December meeting, as that would not allow sufficient time for close out of the month's end but stated that such an approach would remain statutorily compliant to the requirement of holding public meetings monthly.

Board consensus was reached to move the November meeting to November 2, 2026.

- ***Action Item: Send reminder for the November 2, 2026 meeting date and readvertise November meeting appropriately.***

#### **C. Seasonal Work Schedule**

Staff presented a proposal to implement a seasonal alternative work schedule pilot program through October 31, 2026, coinciding with the District's peak mosquito season. The proposal would

establish staggered four-day work schedules for designated operational positions while maintaining forty-hour workweeks and uninterrupted weekday service coverage. Staff explained that the proposal was intended to improve operational efficiency, reduce travel time for field staff accessing locations, increase field presence during peak mosquito activity periods, and potentially reduce overtime expenditures. The proposed budget is expenditure-based only at this stage.

Commissioners expressed support for the pilot program, noting potential benefits to customer service with access to District staff for more hours out of each workday while maintaining the existing number of days of the week, increased field and operational productivity, and employee efficiency. Staff advised that the proposal would not apply to all positions and at the conclusion of the pilot program, staff will report on its effectiveness.

**Commissioner Abbott motioned to approve the alternative work schedule pilot program and approve the associated updates to the Employee Handbook; all approved, motion carried.**

**8. Unfinished Business**

**A. Fiscal Year 2026 – 2027 Draft Budget**

Staff presented an updated draft Fiscal Year 2026–2027 budget and requested authorization to submit the District’s preliminary work plan and budget to FDACS by the July 15 statutory deadline. Staff emphasized that the proposed action was not adoption of a final budget or millage rate but would allow continued refinement of budget assumptions pending receipt of certified taxable value information and rollback rate calculations.

Commissioners discussed long-term obligations, including helicopter financing and anticipated proceeds from the sale of surplus property. Staff and legal counsel provided updates regarding those matters and indicated additional information would be forthcoming.

The Board provided direction to proceed with submission of the preliminary budget to FDACS.

**9. General Information**

**A. Director’s Report and District Operations, A. Rogers**

- **Property Tax Reform Update:** There are ongoing discussions at the state level concerning proposed constitutional amendments and property tax reform initiatives. Because the District relies almost exclusively on *ad valorem* tax revenues, proposed increases to homestead exemptions could significantly affect future revenues. Based on current property values and estimates from the Pasco County Property Appraiser’s office, the District would see a reduction of approximately \$2.7 million under the first phase of the proposal and approximately \$4.4 million under the second phase if approved. It was noted that the FY 2026–2027 draft budget does not currently assume any impacts from the proposed amendment due to numerous uncertainties, including the proposal would have to be approved by voters in November.

- **Helicopter Maintenance:** Scheduled maintenance activities have been completed and both helicopters are back in full operation. Discussion ensued included financing obligations and long-term planning for aircraft operations.
- **Election Sub-District:** Information regarding sub-district boundaries has been posted on the District's website prior to the qualifying period for candidates in early June. Two candidates for the District Board have qualified for Seat 2, the first seat to be elected under the new sub-district framework. Commissioners discussed the administrative impacts of the legislative changes and acknowledged the efforts of the Pasco County Supervisor of Elections.
- **FDACS Administrative Warning:** Staff provided a detailed update regarding an FDACS administrative warning issued related to a complaint received alleging misuse during a September 2025 ULV application. Staff explained that the warning involved calibration documentation associated with one vehicle and not the safety, effectiveness, or dosage of the pesticide application. An internal review was underway as there appears to be confusion surrounding the documents FDACS requested and District provided. The District's documented standard operating procedures confidently show that practices are in compliance with pesticide label requirements. Staff outlined improvements implemented, including enhanced electronic tracking and documentation controls and advised further review was warranted.

Commissioner Cox commented that the issue appeared administrative in nature and stated that available information indicated the equipment functioned properly and that public safety was not compromised in any way.

- **Operational Activities:** Service request activity remained consistent with the previous year, with 119 service requests received during May 2026 compared to 117 during May 2025. Staff also reported 62 public records requests year-to-date and collection of 6,161 tires weighing approximately 184,830 pounds.
- **Employee Service Anniversaries:**  
Executive Director Rogers recognized the following employee milestones:
  - Wayne Daniels – 24 years of service
  - CJ McCutcheon – 15 years
  - Kyle Rowat – 13 years
  - Jim Shea – 9 years
  - Taylor Taylor – 7 years
  - Joan McIntyre – 1 year
  - David Cochran – 1 year

Commissioners acknowledged the employees' dedication and contributions to public service.

#### **B. Community Outreach and Education Report, S. Burroughs**

Director of Administration and Government Affairs, Sherry Burroughs reported completion of multiple summer camp programs, educational presentations, facility tours, and public health

outreach activities. Preparations were underway for National Mosquito Control Awareness Week, scheduled for June 21–27, 2026.

**C. Safety Report, N. McFaul**

Director of Operations, Nick McFaul reported no accidents or incidents during the reporting period. Additional training activities included fleet staff participation in a paint certification course.

**D. Arbovirus Report, A. Prasauskas**

Director of Research and Surveillance Prasauskas reported one Department of Health suspect case investigation during the month of May. Statewide arbovirus surveillance statistics were reviewed, including dengue, chikungunya, malaria, West Nile Virus, and Eastern Equine Encephalitis Virus activity.

<https://www.floridahealth.gov/statistics-data/population-surveillance/arbovirus-surveillance/>

| Arbovirus                   | Florida - 2026                      | Pasco County - 2026 |
|-----------------------------|-------------------------------------|---------------------|
| West Nile Virus             | 8 sentinel chickens                 | 1 sentinel chicken  |
| St Louis Encephalitis       | n/a                                 | n/a                 |
| Eastern Equine Encephalitis | 17 sentinel chickens<br>1 horse     | n/a                 |
| Dengue                      | 32 travel-associated dengue cases   | n/a                 |
| Chikungunya                 | 35 travel- associated -0 local case | n/a                 |
| Oropouche                   | n/a                                 | n/a                 |
| Malaria                     | 17 travel-associated                | n/a                 |

**10. Good of the Order**

Commissioner Evans congratulated employees recognized for service milestones and commended staff for responsive customer service, operational improvements, and the successful transition to quieter electric ULV spray systems.

- 11. Meeting Adjournment** - With no further business, Commissioner Evans motioned to adjourn; all approved, motion carried. The meeting adjourned at 10:35 a.m.

Date: 7/21/2026

Attested: 