

Minutes of Board Meeting
Pasco County Mosquito Control District
2308 Marathon Road, Odessa, FL 33556
February 14, 2022

The regular meeting of the Board of Commissioners was called to order at the District office on February 14, 2022 at 9:30 a.m.

Those present representing the District were Chairperson Abbott, Secretary Cox, Treasurer Evans, Executive Director Rogers, Public Education Specialist Meek, Business Administration Coordinator Stevens, Administrative Services Coordinator Dawn Hudson. Also present were Jonathan Moore and Lina Castro with InVision Advisors.

Pledge of Allegiance

Roll Call

Public Comment

New Business:

Executive Director Rogers presented a budget amendment to move \$6,000 from Capital Outlay (Category 60) to Operative Expenses (Category 30). This allows for reimbursement of up to \$3,000 for relocation expenses for professional level positions. Commissioner Cox made a motion to approve, which was seconded by Commissioner Evans. Motion carried.

Executive Director Rogers updated the Board on the status of the contract for Architectural and Engineering services for the campus build-out project. Jonathan Moore, InVision Advisors, spoke on the progress in greater detail and discussed some areas of the contract that were still needing attention, however the fee structure would remain. It was also stated that the contract had not yet gone through legal review with the District attorney. Mr. Moore indicated that he was going to propose the use of a more standardized AIA contract, as the terms would better represent the needs of the District. He continued to state that he would work on revising the contract and discussed the interest in moving forward with the fee structure while finalizing the contract term language. Commissioner Cox made a motion to approve the fee schedule as presented and allow InVision to work on the remaining contract language for legal review. Commissioner Evans seconded the motion. Motion carried.

Unfinished Business: None

Director's Report:

Executive Director Rogers updated the Board about the status of the new property.

Executive Director Rogers updated the Commissioners on the launch of payroll with Insperity, to occur on February 24th, 2022. She also provided an update on the status of in-house training the staff have been participating in over the winter months and that the MapVision data management upgrade project was nearing completion, with a go-live date scheduled for May. She proceeded to inform the Board of the status of newly created and vacant positions, vehicles ordered this fiscal year, and preparations underway for the District's Second Annual Open House event on March 19th.

General Information:

Executive Director Rogers discussed the safety report of which there were no significant issues and updated the Board on the Arbovirus activity for the month.

Good of the Order:

Commissioner Evans made a motion to adjourn the meeting at 10:40 a.m. Commissioner Cox seconded. Meeting adjourned.

Date: 3/14/2022 Attested: 