

Minutes of Board Meeting
Pasco County Mosquito Control District
February 12th, 2018

Regular meeting of the Board of Commissioners was called to order at the District office on February 12th, 2018 at 9:00 a.m. Those present were Chairperson Applefield,, Secretary Abbott, Director Moore, Assistant Director Lloyd, and Administrative Manager Stevens.

All present stood and repeated the Pledge of Allegiance to the Flag.

Commissioner Applefield made a motion to approve the agenda. Commissioner Abbott seconded. Motion Carried.

Commissioner Applefield made a motion to approve the minutes of the last board meeting, with corrections. Commissioner Abbott seconded. Motion carried.

Commissioner Abbott made a motion to accept and approve the purchase orders as presented. Commissioner Applefield seconded. Motion carried.

New Business:

Director Moore talked to the Commissioners about the helicopter transmission issues. He explained that the transmission from N8308F was sent to Heli-Tech in Panama for a warranty repair. He explained that upon it's return by UPS, the transmission suffered damage. He stated that delivery was refused and a claim was filed with UPS, but UPS denied any liability in the matter. He explained that once Heli-Tech received the transmission back and inspected it, it was reported to have no real damage and only needed one part that the District had and provided. He stated that the cost for the re-inspection was \$3000 and that the transmission would be coming back to us by freight. He also stated that in the future, freight would be the method of shipping.

Director Moore talked to the Board about the idea of processing all reimbursements as direct deposits. He stated that it would pertain to any dental, eye care, uniform, or travel reimbursements. He explained that this would help to eliminate lost or forgotten checks. Commissioners Applefield and Abbott both agreed that it would be a positive change.

Director Moore informed the Board that there may be a potential lawsuit in the works pertaining to an issue dating back to December 2015. He stated that he would keep them informed of the situation.

Director Moore informed the Commissioners that Tom Unash from USF was interested in conducting a project with PCMCD, using a large drone for surveillance looking for breeding habitats for Aedes Aegypti. He stated that due to trespass issues, they are containing it to commercial areas. He continued that if the project does commence, a public notice would be issued.

Old Business:

Director Moore updated the Commissioners about the Employee Manual. Commissioner Applefield commented on the superb job done with the manual. Director Moore stated that he, Assistant Director Lloyd, and Administrative Manager Stevens have put a lot of time into it. It was decided to postpone scheduling a workshop until the March meeting.

Director Moore updated the Board on the road project. He stated that he was still getting quotes in. He explained that the focus has shifted to redoing the entire road. He stated that he has been in contact with Preferred Materials, who own both the property across the street and Prestige. Director Moore explained that they have been very cooperative so far and that he has asked for a quote. He explained that he may also ask them to help with the cost of the work.

Other Business:

Director Moore reviewed the Up To Date items.

Commissioner Abbott reviewed Tallahassee days. He stated that while is was fairly disorganized, it turned out really well.

Commissioner Abbott asked Director Moore to poll the employees for ideas on how the District could be more efficient and/or save money.

Director Moore discussed with the Commissioners that due to the immense growth happening in the County, the District needs to be mindful of setting millage rates that will accommodate the rising cost expenditures in order to ensure that the District will be able to keep up with the growing needs of the County.

Commissioner Abbott made a motion to adjourn meeting at 11:04 a.m. Commissioner Applefield seconded. Meeting adjourned.

Date: 3-12-18

Attested: 