

Minutes of Board Meeting
Pasco County Mosquito Control District
2308 Marathon Road, Odessa, FL 33556
May 9, 2023

Regular meeting of the Board of Commissioners was called to order at the district office on May 9, 2023, at 9:00 a.m.

Pledge of Allegiance

Those present from the District were Chairperson Cox, Treasurer Abbott, Secretary Evans, Executive Director Rogers, Michele Donagrandi, Nick McFaul, Maria Johnson, and Jamie Black all representing the PCMCD. Lina Castro and Andrew Pupke from InVision Advisors were also present.

Approval of Agenda: Commissioner Evans motioned to approve the agenda; all approved.

Approval of Consent Agenda: The Financial Report was pulled off the consent agenda for discussion later. Commissioner Evans motioned to approve the remaining consent agenda – All approved.

Public Comment: None

New Business:

- A. An amendment to the March BOC meeting minutes was presented to correct an inaccuracy in the minutes. Commissioner Evans motioned to approve the amended meeting minutes; all approved.
- B. The Board discussed the addition of June 3rd as an observed holiday for the PCMCD. Commissioner Cox made a motion to add June 3rd to the official list of holidays for the 2023 calendar year; all approved.
- C. Finance Manager, Jamie Black provided insight into changes to the way the information is displayed in the Financial Report. The OPPAGA review required splitting out District expenses based on indirect versus direct costs and the financial statements now reflect that. There was discussion on which format the Purchasing Card statements will be provided to the Board. Commissioner Evans made a motion to approve the Financial Report; all approved.

Unfinished Business: None

General Information:

- A. Campus Update: Lina Castro presented an update on the campus design, the progression of events, and associated timeline. The site proposals for brush hogging have been reviewed and contractor selected. Once complete, the additional geotechnical work can commence. This information is needed to complete the site plan for submission to permitting.
- B. District Operations: Executive Director Rogers provided an update on the status of District administration and current operations. She provided an update on the OPPAGA review for Special District accountability. Director Rogers presented concerns that the data the Balmoral Group is collecting for the review is inconsistent among the 15 Special Mosquito Control Districts, primarily when looking at the financial information. This raises concerns for how the data will be compared and presented to the Legislature. Therefore, Director Rogers informed the Board that she has already and will continue to express such concerns to the Balmoral Group. Director Rogers also spoke to the collaboration between District staff and Pasco Department of Emergency Management. As both parties work together to craft an MOU that will be put in place, it will be presented to the Board for review prior to finalization. Rogers informed the Board that funds have been transferred into the Florida Prime investment account and earnings information will be provided at upcoming Board meetings on the status of those funds. She then stated that the draft FY2023-2024 budget will be presented at the June Board meeting. An update on the implementation of ADP for payroll processing was provided, which will start on June 15th and the pay cycle will then move to biweekly payments.
- C. Director Rogers informed the Board that the Pasco BOCC will be presenting a Resolution supporting the PCMCD as an independent District during the June 20th Board meeting. In order to accommodate Commissioner and District staff representation at the meeting, there was discussion to move the PCMCD Board meeting. A motion to move the June Board meeting to June 22nd at 9am was made; all approved.

- D. Community Engagement Director, Johnson provided an update on outreach and education activities. She informed the Board that scheduled, guided tours will be starting next month. She discussed the success of the 2023 Annual Open House and Citizen Appreciation Event and revealed the mosquito mascot's name as Miss Quito. The selection of the mascot name was a combined effort between District staff presenting name ideas, department heads selecting the top 3 names, and the votes collected from the citizens that attended the Open House event.
- E. Safety Reports: Operations Director McFaul informed the Board of safety issues within the last month and training that has occurred since the last meeting.
- F. Arbovirus Report: Executive Director Rogers provided an update on the arboviral activity throughout the state and within Pasco County.

Good of the Order:

- A. Commissioner Evans commented on the law enforcement presence at the meeting and then took a moment to thank all of the District staff for all of their hard work and efforts in providing public health protection to the citizens of Pasco County and stated that he was proud to be a part of it. Commissioner Cox seconded his sentiments. Commissioner Abbot asked about having the District's Community Engagement Director present at the Pasco County BOCC meeting when the Resolution is presented.

Meeting Adjourned:

Commissioner Evans made a motion to adjourn the meeting at 11:16 a.m. Meeting Adjourned.

Date: 6/22/2023 Attested: 