

Minutes of Board Meeting
Pasco County Mosquito Control District
May 21st, 2018

Regular meeting of the Board of Commissioners was called to order at the District office on May 21st, 2018 at 9:00 a.m. Those present were Chairperson Applefield, Secretary Abbott, Director Moore, Assistant Director Lloyd, and Administrative Manager Stevens. Also present was Candidate Andy Carney.

All present stood and repeated the Pledge of Allegiance to the Flag.

Commissioner Joiner asked to add the following items to the agenda, Phone Call from March 17th; Purchasing; Employee Job Descriptions. Commissioner Joiner made a motion to approve the modified agenda. Commissioner Abbott seconded. Motion Carried.

Commissioner Abbott made a motion to approve the minutes of the last board meeting, with corrections. Commissioner Joiner seconded. Motion carried.

Commissioner Abbott made a motion to accept and approve the purchase orders as presented. Commissioner Joiner seconded. Motion carried.

New Business:

Director Moore informed the Board that the District received confirmation that we are exempt from SWFWMD permitting requirements for the repaving project.

Director Moore presented the Commissioners with the quotes received for the paving project. He stated that the Committee consisted of himself, AD Lloyd, and Facilities Maintenance Manager Vinny Dourado. He explained that the Committee met with each of the companies and then thoroughly reviewed the quotes as they were received. He stated that the recommendation of the Committee was to go with Pave Masters. Commissioner Joiner stated that he would like to see more information pertaining to the project before a decision is made. Commissioners Applefield and Abbott stated that they were comfortable with the recommendation of the Committee. Director Moore stated that he would prefer it all of the Commissioners were on board with the decision. It was decided to schedule a workshop with Pave Masters on June 4th to address any concerns. Director Moore added that he would also like to have the Board meet with the Committee and Terry White of Beter Mix to discuss cost sharing.

Director Moore discussed with the Board about the fuel control repair for the helicopter. He explained that the original quote was for \$2,400 with the expectation that it may go as high as \$4,000 if they had to open it up. He stated that the company did not have to open it and has actually lowered the cost to \$1,100 and is not charging us for the rented unit we have. He then added that N9999W needed attention and the cost for that would be approximately \$2,400.

Director Moore informed the Commissioners that the quotes have finally come in for one of the 2 smaller projects underway. He stated that for the project of bringing electric out to the chicken coop will cost \$2,464. Commissioner Abbott asked why electrical was being run out to the chicken coops. AD Lloyd explained that the District is having to purchase chickens very early to keep the costs down and that they are very susceptible to the cold temperatures.

Director Moore stated to the Commissioners that the District is going to need to start thinking about needing to replace the helicopter(s) in the next couple of years.

Old Business:

Updated copies of the Employee Manual were distributed to the Commissioners for the next workshop, on June 4th.

Other Business:

Director Moore informed the Board that the District had 2 first time WNV positive chickens. One was at Crews Lake and the other at Darlington. He explained that the diagnosis has not yet been confirmed.

Commissioner Abbott gave a brief review of Washington Days. He stated that it was well coordinated and well attended. He stated that he felt that the messages were well received by the Legislators.

Commissioner Applefield stated that she felt that Dawn Hudson did a great job in addressing the issues with UPS and was pleased to see that she was able to get the District a refund.

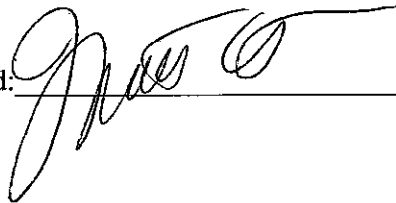
Commissioner Joiner reminded the Board that he had requested back in November, that Director Moore not call him on the weekends unless it is an emergency and he stated that Director Moore called him on Saturday, March 17th. He asked Director Moore what he defined as an emergency. Director Moore explained that he felt the issue was an emergency as it resulted in a work stoppage at a time where we were starting to get into the season and he didn't want to be without the helicopters. Commissioner Joiner asked why he wasn't notified on that Friday. Director Moore explained that the information came in on Friday afternoon and that he had a prior obligation to attend to immediately after work. He stated that he did not get back home until late Friday and didn't want to call that late. Commissioner Joiner then asked if the purchase was formally approved at a Board Meeting. It was stated that it was not. Director Moore stated that he followed the protocol for emergency purchases as outlined in the District's Purchasing Policy.

Commissioner Joiner discussed with the Board that he was upset that Director Moore was utilizing the larviciders to help pull weeds in the yard one morning. Director Moore stated that Facilities Maintenance Manager Dourado requested some assistance in taking care of the weeds. He explained that the larviciders were asked to help out and that the project only took less than an hour. Commissioner Joiner stated that he felt that it was a waste of money to have them doing a job that we could hire a lesser paid individual to do. Commissioners Applefield and Abbott felt that it was not an issue and asked to move on.

Commissioner Abbott made a motion to adjourn meeting at 10:45 a.m. Commissioner Applefield seconded. Meeting adjourned.

Date: _____

Attested: _____

A handwritten signature in black ink, appearing to be 'J. Moore', is written over the 'Attested:' line. The signature is stylized and cursive.