

**RFP2526-003 Professional Architectural Services
Questions & Answers**

Project Scope

- 1. What is the anticipated design and construction budget for this project?**

This project is to address deferred maintenance and improvements to its existing campus. Although there is funding available in an amount not to exceed \$11 million, based on identified needs, the Board of Commissioners will make the decision on the best use of public funds and prioritize the maintenance and improvements.

- 2. How many people will be on the selection committee?**

6

- a. What are their roles and/or positions with the county?**

Executive Director, PCMCD

Director of Operations, PCMCD

Director of Aerial Operations, PCMCD

Fleet & Facilities Manager, PCMCD

Director of Research & Surveillance, PCMCD

Owner's Representative, InVision Advisors

- 3. Has any firm prior to this RFQ done any Needs Assessments, Feasibility Studies, Conceptual Renderings, Planning or Programming for this project?**

No.

- a. If so, who was the firm(s)?**

N/A

- b. Could you please share any documents of the work that was done?**

N/A

- c. Being that this early work gives that firm an added advantage, are they precluded from pursuing this opportunity?**

No firm has performed any work on this project to date.

- 4. I believe I saw this advertised last year – was any firm awarded that project?**

This project was advertised in 2025, however the PCMCD Board elected to reject all bids and cancel the solicitation due to a legal question that has since been answered. This project was re-advertised as solicitation RFP No. 2526-03 Request for Professional Architectural Services.

- a. If so was a contract put in place with this firm and are they allowed to pursue it again?**

N/A

- b. Why is this being readvertised again?**

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Please see above response.

4.4 TAB 4 Reference Projects (20 Points) on Pg. 9

- 1. How will the 20 Points be assessed and split in this section above (Tab 4) as there are 6 questions in the first paragraph for us to address and then a request for 3 or more reference projects?**

Tab 4 - Reference Projects will be evaluated on a holistic basis, with a maximum of 20 points available for this section. The Evaluation Committee will consider the overall quality, relevance, and completeness of the responses to the criteria provided, including the referenced projects. The six questions and the submitted project examples will be reviewed collectively and are not individually weighted. Scoring will be based on the professional judgment of each evaluator, who will apply consistent criteria across all submissions to ensure a fair and equitable evaluation process.

- 2. How much weight (or percentage) of the score is placed on the 3 projects versus the questions in the paragraph?**

The Evaluation Committee will assess Tab 4 – Reference Projects on a holistic basis, with a maximum of 20 points available for the section. The responses to the six questions and the submitted reference projects will be considered collectively and are not assigned separate weights or percentages. Scoring will reflect the overall quality, relevance, and completeness of the information provided, as determined by the professional judgment of each evaluator and applied consistently across all submissions.

- 3. If a firm shows 6 similar projects (above and beyond the 3 requested), how will the points be assessed in comparison of another firm that only shows 3 projects?**

The solicitation requires a minimum of three (3) reference projects for evaluation purposes. Firms may submit additional projects; however, the Evaluation Committee will evaluate submissions based on the overall quality, relevance, and completeness of the information provided, consistent with the criteria outlined for Tab 4. Submission of more than the minimum number of projects will not, in itself, result in additional points. All submittals will be evaluated fairly and consistently in accordance with the established evaluation criteria.

- 4. Mosquito Control Projects do not come out often - If we show a project that was completed outside the 5 year window (say in the last 6-10 years) – will you consider this project as still qualifiable to show experience of the team and consider it in the scoring or will it be scored as zero (0)?**

The solicitation specifies a five (5) year timeframe for reference projects to ensure the Evaluation Committee considers recent and relevant experience. Projects completed outside of this timeframe may be included for informational purposes; however, primary consideration and scoring will be based on projects completed within the specified five (5) year period. Inclusion of older projects will not result in additional points beyond those associated with

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qualifying projects that meet the stated criteria. All submittals will be evaluated consistently in accordance with the requirements of the solicitation.

5. **Please clarify if you would like 3 or 5 projects based on the highlighted bullet.**

3 projects are required.

4.5 TAB 5 – Project Office Location (10 Points)

1. **How much weight of the total 10 points scoring will be placed on local firms headquartered locally in Pasco County?**

Tab 5 - Project Office Location will be evaluated on a holistic basis, with a maximum of 10 points available for this section. The Evaluation Committee will consider the information provided regarding the firm's project office location and its ability to effectively support the District. There is no predetermined allocation of points specific to firms headquartered in Pasco County. Scoring will be based on the overall responsiveness to the criteria and the professional judgment of each evaluator, applied consistently across all submissions.

2. **Will the geographic region play a role in how the scores will tally and how are you determining this?**

Geographic location will be considered as it relates to a firm's ability to provide timely, efficient, and effective service to the District; however, it is not evaluated based on a fixed regional preference or formula. The Evaluation Committee will assess the information provided in Tab 5 in the context of the firm's demonstrated capacity to support project needs. All submissions will be evaluated consistently in accordance with the criteria established in the solicitation.

3. **If a firm is based in Jacksonville or Miami – how will you determine scoring here?**

Firms based outside of the immediate area, including those located in other regions of Florida, will be evaluated based on the information provided regarding their ability to effectively deliver services to the District. Consideration will be given to factors such as accessibility, responsiveness, and overall approach to project support, rather than location alone. Scoring will be applied consistently across all submissions in accordance with the evaluation criteria outlined in the solicitation.

4.6 Tab 6 – Current and Projected Workload (20 Points)

1. **When addressing these 2 questions, is this a 50/50 split of the 20 Points or how much weight is put on each?**

Tab 6 - Current and Projected Workload will be evaluated on a holistic basis, with a maximum of 20 points available for this section. The two questions will be considered collectively and are not assigned a fixed or equal weighting. The Evaluation Committee will assess the firm's current and anticipated workload in relation to its demonstrated capacity to undertake additional work and dedicate sufficient resources to the District's project.

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Particular consideration will be given to the firm's ability to ensure timely delivery, maintain responsiveness, and avoid potential delays associated with competing commitments. Scoring will be based on the overall quality, clarity, and credibility of the information provided, as determined by the professional judgment of each evaluator and applied consistently across all submissions.